Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:				
Mailing Address:				
Telephone No: C	ell Phone No:			
Name of Additional Contact Person or Organization:				
Address:				
Telephone No:	Cell Phone No:			
E-Mail Address (if applicable):				
Relationship to Applicant:				
Reason for Contact: (Check all that apply)				
Emergency	Assist with Recertification P	rocess		
Unable to contact you	Change in lease terms			
Termination of rental assistance	Change in house rules			
Eviction from unit	Other:			
Late payment of rent				
Commitment of Housing Authority or Owner: If you are appro arise during your tenancy or if you require any services or special issues or in providing any services or special care to you.				
Confidentiality Statement: The information provided on this form applicant or applicable law.	m is confidential and will not be discl	osed to anyone except as permitted by the		
Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.				
Check this box if you choose not to provide the contact i	nformation.			
Signature of Applicant		Date		

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing and maintained as confidential information. Providing the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.

RENTAL APPLICATION

Date _____

PROPERTY	Irongate Apartments	PHONE	218-229-2886
ADDRESS	310 E. 4th Ave. N.	FAX	218-206-8673
	Aurora, MN 55705	EMAIL	irongate.pm@accessgrouphousing.com

(Please return application to the above address)

For Office Use Only:	Time Received:	By:
Date received:		

Applicant Name					
How did you hear about us?					
Gender	🗅 Male 🛛 Female 🖵 Prefe	r not to disclo	ose		
Citizenship Status	Ineligible Non-Citizen	gible Non-Ci			
What is your relationship to the Head of Household?	 Head of household Co-head Foster Child/Adult Live-in Aide (live-in aides complete a before moving in.) None of the above 		I Child		
Current Address					
Address Line 2					
City, State and Zip					
Home Phone					
Cell Phone					
Work Phone					
Email Address					
May be contact you at					
work?					
Birth Date					
Social Security #					
	urity Number, you claim you are e citizen				
Are you enlisted in the U.S of the U.S. Military?	S. Military or are you a veteran	□ Yes	🗆 No		
disaster?	Are you a victim of a recent presidentially declared				
Are you or any member of your household receiving assistance from HUD or PHA?					
Are you a student enrolled in an institute of higher					
Have you ever been conv		🛛 Yes	🛛 No		
If yes, indicate if the convi		Felony	Misdemeanor		
	th boxes if you have been				
convicted of both.					

Are you or is <u>any member</u> of the household required to register with any state lifetime sex offender or other sex offender registry?			
Have you ever been evicted from a federally funded housing for a lease violation including drug use or failure to report a		🛛 Yes	🗆 No
If yes, when?			
Are you currently using marijuana for recreational or medicin	nal		
purposes?		🛛 Yes	🗖 No
Please indicate each state where you have lived. This disclosure is mandatory under HUD rules and criminal screening will be reviewed in each state listed and via national criminal screening/sex offender database Failure to provide a complete and accurate list will result in the rejection of the application.			
U AL U AK U AZ U AR U CA U CO U CT U DE			
			□ MO
OMT ONE ONV ONH ONJ ONM ONY ONC		OH 🗆 O	K 🗆 OR
PA ORI OSC OSD OTN OTX OUT OVT		VA 🗆 WI	
□ WY □ Washington, DC			

RENTAL HISTORY: Please provide the last three (3) years of address/landlord history.

If you need more space, you can list it on a separate sheet of paper.

Are you currently homeless? If yes, please skip questions about your					
current landlord and answer questions related to your most recent landlord.					
Current Landlord					
Name/Agency					
Landlord Address					
Landlord Address Line 2					
Landlord City, State, Zip					
Phone Number					
How long at this address?					
Reason for Leaving					
Were you ever asked to allo	Were you ever asked to allow or participate in extermination of pests				
other than regularly scheduled pest control? (Includes roaches,			🗖 No		
bedbugs, rodents, etc.)					
Do you currently have any o	utstanding overdue balances owed to				
this Landlord?		🛛 Yes	🗖 No		
Have you given this Landlord notice that you will be moving?			🗖 No		
Have you been evicted or is this Landlord attempting to evict you or					
another person living with you?					
Have you even been asked, by this Landlord, to sign a repayment					
agreement to return money	to HUD?	Yes	🗖 No		

Previous Landlord #1	
Landlord Address	
Landlord Address Line 2	
Landlord City, State, Zip	
Phone Number	
How long at this address?	
Reason for leaving	

Were you or any member of your household evicted from this		
property?	🛛 Yes	🗖 No
Were you ever asked to allow or participate in extermination of pests		
other than regularly scheduled pest control? (Includes roaches,	🛛 Yes	🛛 No
bedbugs, rodents, etc.)		
Did you owe the previous Landlord any money when you left, or do		
you currently have any outstanding balances owed to this Landlord?	🛛 Yes	🗖 No
Have you ever been asked, by this Landlord, to sign a repayment		
agreement to return money to HUD?	🛛 Yes	🗖 No

Previous Landlord #2					
Landlord Address					
Landlord Address Line 2					
Landlord City, State, Zip					
Phone Number					
How long at this address?					
Reason for leaving					
Were you or any member of	your household evicted from this				
property?		Yes	🗖 No		
Were you ever asked to allo	Were you ever asked to allow or participate in extermination of pests				
	ed pest control? (Includes roaches,	Yes	🗖 No		
bedbugs, rodents, etc.)					
Did you owe the previous Landlord any money when you left or do					
you currently have any outstanding balances owed to this Landlord?					
Have you ever been asked, by this Landlord, to sign a repayment					
agreement to return money	to HUD?	Yes	🛛 No		

<u>UTILITY PROVIDERS</u>: You may not live in the unit unless you can establish utilities in your name.

Do you have any overdue/outstanding balances owed to any utility		
provider?	🛛 Yes	🗖 No
Will you be able to establish the following utilities in your unit?		
Electric	Yes	🗖 No
Do you receive any assistance in paying your utility bills?	🛛 Yes	🗖 No

HOUSEHOLD COMPOSITION AND CHARACTERISTICS:

Will anyone else live in the unit with you? If yes, please complete the following and note that all adults must complete their own application. If no, skip to the next section.How many people will live in the unit?Adults) No
How many people will live in the unit?	Adults		Min	ors	

ME	MBER # & MEM	IBER'S FULL NAME	RELATIONSHIP TO HC)H	
2			□ Co-head/Spouse □	Child D Other adult	
			Foster child / Foster a	adult	
			Live-in aide		
			(live-in aides must be approv	ed before move in)	
			None of the above		
SSN			Date of birth		
Citizer	nship Status	United States	Eligible	Ineligible	
	-	Citizen	Non-Citizen	Non-Citizen	
Please	e indicate each s	tate where this person ha	as lived		
🗖 AL	AK AZ (AR CA CO C	CT DE FL GA		
🗆 IN					
🗆 MT	MT ONE ONV ONH ONJ ONM ONY ONC OND OCH OCK OOR				
🗆 PA		SD TN TX I	UT OVT OVA OW	A D WI D WV	
🗆 WY	Washington	, DC			

ME	MBER # & MEN	BER'S FULL NAME	RELATIONSHIP TO HC)H
3			□ Co-head/Spouse □	Child D Other adult
			Foster child / Foster a	adult
			Live-in aide	
			(live-in aides must be approve	ed before move in)
			None of the above	
SSN			Date of birth	
Citizer	iship Status	United States	Eligible	Ineligible
		Citizen	□ Non-Citizen □ Non-Citizen	
Please	e indicate each st	ate where this person ha	is lived	
🗖 AL		AR CA CO C	CT DE DFL GA	
🗆 IN		KY OLA OME OM	1D 🗆 MA 🗔 MI 🗔 MN	□MS □MO
MT DNE DNV DNH DNJ DNM DNY DNC DND DOH DOK DOR				
PA DRI DSC DSD DTN DTX DUT DVT DVA DWA DWI DWV				
🗆 WY	Washington	, DC		

ME	MBER # & MEM	IBER'S FULL NAME	RELATIONSHIP TO HOH			
4			Co-head/Spouse	Child D Other adult		
			Foster child / Foster a	adult		
			Live-in aide			
			(live-in aides must be approve	ed before move in)		
			None of the above			
SSN			Date of birth			
Citizer	nship Status	United States	Eligible	Ineligible Ineligible		
Citizen		Citizen	Non-Citizen	Non-Citizen		
Please	e indicate each s	tate where this person ha	is lived			
🗆 AL	AK AZ (AR CA CO C	CT DE DE LGA			
🗆 IN		KY OLA OME OM	1D 🗆 MA 🗔 MI 🗔 MN			
🗆 MT	MT ONE ONV ONH ONJ ONM ONY ONC OND OCH OCK OOR					
🛛 PA	IPA ORIOSCOSDOTNOTXOUTOVTOVAOWAOWIOWV					
WY	Washington	, DC				

EMBER # & MEN	IBER'S FULL NAME	RELATIONSHIP TO HC)H			
		□ Co-head/Spouse □	Child D Other adult			
		Generation Foster and	adult			
		Live-in aide				
		(live-in aides must be approve	ed before move in)			
		None of the above				
		Date of birth				
nship Status	United States	Eligible	Ineligible ❑ Non-Citizen			
-	Citizen	Non-Citizen	Non-Citizen			
e indicate each s	tate where this person has	s lived				
🗆 AK 🗆 AZ 🕻	AR CA CO C	CT 🗆 DE 🗳 FL 🗳 GA				
	KY OLA OME OM	D IMA IMI IMN	□MS □MO			
IMT INE INV INH INJ INM INY INC IND IOH IOK IOR						
PA DRI DSC DSD DTN DTX DUT DVT DVA DWA DWI DWV						
Washington	, DC					
	nship Status e indicate each s □ AK □ AZ 0 □ IA □ KS □ □ NE □ NV □ RI □ SC	Citizen indicate each state where this person ha AK AZ AR CA CO IA KS KY LA ME NE NV NH NJ NM	Co-head/Spouse Foster child / Foster a Foster child / Foster a Live-in aide (live-in aides must be approve None of the above Date of birth Ship Status United States Citizen Date of birth Citizen AK AZ AR CA CO CT DE FL GA AA AZ AR CA CO CT DE FL GA AA			

ME	MBER # & MEM	IBER'S FULL NAME	RELATIONSHIP TO HOH			
6			 □ Co-head/Spouse □ Child □ Other adult □ Foster child / Foster adult □ Live-in aide (live-in aides must be approved before move in) 			
			(live-in aides must be approved before move in)			
SSN			Date of birth			
Citizer	ship Status	United States	Eligible	Ineligible		
		Citizen	Non-Citizen	Non-Citizen		
Please	e indicate each s	tate where this person has	s lived			
🗆 AL	AK AZ (AR OCA OCO O	CT 🗆 DE 🗳 FL 🗳 GA			
🗆 IN		KY 🗆 LA 🗆 ME 🗆 MI	D 🗆 MA 🗆 MI 🗆 MN	MS MO		
🗆 MT	IMT ONE ONV ONH ONJ ONM ONY ONC OND OCH OCK OOR					
🛛 PA	IPA ORIOSCOSDOTNOTXOUTOVTOVAOWAOWIOWV					
🗆 WY	Washington	, DC				

PETS AND ASSISTANCE ANIMALS: Please review the property pet/assistance animal rules. Irongate Apartments does not allow pets. The presence of any assistance animal must be approved before the animal is allowed to be kept in the unit.

Do you plan to house an animal in the unit? If no, please move on the next section. If yes, please provide the following information.

	, , ,	1 0	
ANIMAL TYPE	BREED	HEIGHT	WEIGHT
(i.e. cat, dog, etc)	(if applicable)		

Is this animal required to live in the unit to alleviate the symptom(s) of a disability for a household member? U Yes No

<u>UNIT SIZE:</u> The owner/agent will take your unit preferences/requirements into consideration. The owner/agents occupancy standards indicate a minimum of one person per bedroom and maximum of two people per bedroom. If you request a unit size different from these standards, the owner/agent is required to verify the need for a larger or smaller unit in accordance with HUD Handbook 4350.3 Revision 1. Please indicate unit size preferences below. If you require special unit features, the owner/agent may verify the need to those features in accordance with HUD Handbook 4350.3 Revision 1. Please indicate any necessary special features below.

1 Bedroom Unit	
2 Bedroom Unit	
3 Bedroom Unit	

Mobility Accessible Unit
 Communication Accessible Unit (Hearing)
 Communication Accessible Unit (Visual)
 Special Features, please list below:

*Note all unit sizes may not be available at the property this location.

INCOME AND ASSET INFORMATION: In order to determine eligibility and to ensure that your family receives the correct assistance, please provide the following information.

Are you employed?					
If yes, please provid	If yes, please provide the name and address of your present employer below.				
Employer #1					
Address					
Address Line 2					
City, State, Zip	City, State, Zip				
Phone	Phone				
How much employm	ent income do you expect to receive in the	\$			
next 12 months?					
Employer #2					
Address					
Address Line 2					
City, State, Zip					
Phone					
How much employment income do you expect to receive in the \$					
next 12 months?					

How much do you expect to receive in other income in the next 12 months?					
Please write \$0, N/A or None if you will receive NO income from these sources. The owner/agent will not process the application if these fields are not complete.					
Monthly social security	Check	Direct Deposit	Pre-paid Del Card		\$
Monthly SSI	Check	Direct Deposit	Pre-paid Del Card	oit	\$
Monthly Retirement Benefits	Check	Direct Deposit	Pre-paid Del Card	oit	\$
Monthly VA Benefits	Check	Direct Deposit	Pre-paid Del Card	oit	\$
Monthly Unemployment	Check	Direct Deposit	Pre-paid Del Card	oit	\$
Are you entitled to monthly Child Support?					No 🗆 No
Monthly Child Support Amount					
Are you entitled to Alimony	?			🛛 Yes	No 🗆 No

Monthly Alimony Amount	\$
Monthly Public Assistance?	\$
□ Check □ Direct Deposit □ Prepaid Debit Card	Ť
Income from a pension or annuity or other asset?	\$
Regular contribution from organizations or persons not living in unit?	\$
Periodic payments from long-term care insurance, disability or	\$
Death benefits?	
Contributions from family for rent, child care or other bills?	\$
Any lump sum amounts from delay of payments for SSI or VA	\$
disability	
Do you receive financial aid for education assistance?	🛛 Yes 🛛 No
Amount of education assistance	\$
Other	\$
Other	\$
Other	\$

<u>ASSETS</u>

Have you sold or given away real property or other assets valued at		
\$1000.00 or more (including cash donations) in the past two years?	🛛 Yes	🗆 No
Have you given any money to charities in the past two years?	🛛 Yes	🗆 No
Are any benefits deposited in to a Direct Express Debit Card	Yes	🗖 No
account?		
Do you have a checking account?	Yes	🛛 No
If you answered yes, you will be required to provide the most recent bank sta		
correctly verify and estimate the value of the asset in accordance with HUD r	equiremen	ts. Please save
your bank statements/		
Do you have a savings account?	☐ Yes	🗖 No
Current balance- <i>Please write in \$0, N/A or None if account balance is</i>	\$	
Do you have cash that is not deposited into an account?	☐ Yes	🗖 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	
Do you have a 401K or other employment savings account?	□ Yes	🗆 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	
Do you own an IRA or other retirement account?	□ Yes	🗖 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	1
Do any of your retirement accounts have a Required Minimum	🛛 Yes	🖵 No
Distribution?		
Amount	\$	1
Do you own a home or other property?	Yes	🗆 No
Current Value- <i>Please write \$0, N/A or None if the asset value is zero.</i>	\$	1
Do you have business income?	Yes	🛛 No
Current Value of business- <i>Please write in \$0, N/A or None if the asset</i>	\$	
value is zero.		1
Do you own stocks/bonds/certificates of deposit? (CD)	🛛 Yes	🛛 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	
Do you own a life insurance policy? 🛛 Yes 🗅 Whole 🗅 Term 🗅 U	Iniversal	🛛 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	
Do you own an annuity?	Yes	🛛 No
Current Value- Please write in \$0, N/A or None if the asset value is zero	\$	
Is there a trust fund in your name or have you established a trust		
fund for someone else?	🛛 Yes	🛛 No
Current Value- Please write in \$0, N/A, or None if the asset value is zero	\$	

Do you have a safety deposit box?	□ Yes	🛛 No
Are assets stored in the safety deposit box such as US Savings		
Bonds, cash, stocks, etc.	🛛 Yes	🗖 No
Do you have access to any other assets, property, insurance		
policies, businesses, etc?	🛛 Yes	🗖 No
If yes, please a description of the asset(s) and the current asset value below:		

DEDUCTIONS: Household income can be reduced based on the amount of qualified monthly expenses. Please let us know if you have out-of-pocket expenses for the following:

MEDICAL EXPENSES: Households in which the head-of-household, co-head of household or spouse is disabled or at least 62 years old qualify for deductions based on out-of-pocket medical expenses. Please let us know if you or any members of your household have out-of-pocket expenses for the following:

Health Insurance 1 – annual premium	\$			
Health Insurance 1 – annual deductible	\$			
Health Insurance 2 – annual premium	\$			
Health Insurance 2 – annual deductible	\$			
Dr. visit / medical treatments – annual out-of-pocket expense	\$			
Prescription Drugs – annual out-of-pocket expense	\$			
Do you have an HMO, a medical plan, or health insurance policy,				
which pays all or part of the cost your medications?	🛛 Yes	🖵 No		
If yes, please list the name of HMO, plan, or insurance company:				
Over-the-counter medical expenses to treat a specific medical				
condition - annual out of pocket expense (i.e. aspirin to treat heart				
condition, calcium supplements to treat osteoporosis)	\$			
Personal use items - annual out-of-pocket expense (i.e. glasses,				
incontinent supplies, hearing aids, etc.)	\$			
Mileage to and from medical appointments	\$			
Other	\$			
Other	\$			
Other	\$			
Please list any other medical expenses, which you pay, that we should consider when				
calculating your rent.				
	\$			
	\$			
	•			

<u>CHILD CARE:</u> HUD allows you to deduct a certain amount of child care expenses to allow a resident living in the unit to work, look for work, or to go to school. Please indicate any child care expense for any child listed on HUD Form 50059 who is 12 years of age or younger. Expenses for children 13 or older are no allowed as part of the deduction unless the child is disabled and such expense is necessary to allow an adult household member to work. See Disability Assistance Expense below:

Do you pay for Child Care for a minor 12 years of age or younger?			Yes	🗆 No	
Monthly Amount Child #1 Na	me		\$		
Enables someone to:	Work	Seek employmen	t 🗖	Go to school	
Monthly Amount Child #2 Na	me		\$		
Enables someone to:	Work	Seek employmen	t 🗖	Go to school	
Monthly Amount Child #3	Name		\$		
Enables someone to:	Work	Seek employmen	t 🗖	Go to school	

DISABLITIY ASSISTANCE EXPENSE: Families are entitled to a deduction for unreimbursed, anticipated costs for attendant care and "auxiliary apparatus" for each family member who is a person with disabilities, to the extent these expenses are reasonable and necessary to enable any adult to be employed. The deduction may not exceed the earned income received by the family member or members who are enabled to work by the attendant care or auxiliary apparatus.

t	
🖵 Yes	🗖 No
\$	
🗆 Yes	🗖 No
\$	
	\$

PENALTIES FOR MISUSING THIS FORM

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties or unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6) (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6) (7) and (8).

APPLICANT CERTIFICATION:

By signing this document, I certify that if selected to receive assistance, the unit I/we occupy will be my/our only residence. I/we understand that the above information is being collected to determine my/our eligibility. I/we authorize the owner/manager/PHA to verify all information provided on this application and to contact previous or current landlords or other sources of credit/criminal history and verification information which may be released to appropriate Federal, State, or local agencies. I/we certify that the statements made in the application are true and complete. I/we understand that providing false statements or information is punishable under Federal Law.

I would like to request a complete copy of the owner/agent's resident selection criteria. □ Yes □ No If yes, which option do you prefer? □ Paper copy □ Electronic copy

Applicant Name (please print)	

Signature

Irongate Housing LLC does not discriminate against any person because of race, color, religion, sex, national origin, familial status or handicap/disability. Management will assist any applicant who request assistance in filling out this application. If you are handicapped or disabled, or have difficulty completing this application, please advise us of your needs when you receive the application or call to schedule assistance. Our telephone number is <u>218-229-2886</u>. Please call between the hours of 9:00AM am and 4:00PM Monday through Friday, closed 12:00PM-1:00PM daily. Management will treat the information you provide on this application as confidential. In accordance with program regulations, information may be released to appropriate Federal, State, or local agencies. Any misrepresentation of information related to eligibility, preference for admission, allowance, rent, family composition, or prior tenant history will affect approval for residence. It is understood by the undersigned that this an application only and does not ensure occupancy.



Date